

Person Specification

Job Title

Graphic Service Specialist

Criteria	Essential	Desirable
Qualifications and Education	Good academic record	Batchelor's degree or equivalent
Skills/Competencies	Analytical skills. Excellent interpersonal and communication skills. Team working. Logical thinking with creative problem-solving. Flexibility Creative skills Skilled in graphics packages such as Photoshop, Illustrator and Indesign	
Knowledge	Detailed knowledge of artwork creation and related processes. (including image work) Understanding of colour (process, spots, Pantone)	Knowledge of prepress processes. Knowledge of printing processes Working knowledge of Microsoft Excel and other Office products
Experience	Graduate with working experience or 1-2 years' experience working in an artwork agency	Previous experience of: Work in data migration/ data management activities Working in medical device, pharmaceutical or cosmetics industries. Producing print ready artwork.
Personal Qualities	Collaborative approach. Easy to work with. Pragmatic. Patient. Highly detailed	
Other Requirements		